FOR ALL FACULTY AND
FOR ALL RESIDENTS

EFFECTIVE 4/14/03

When You Leave Radiation Oncology

The following policies have been put in effect in Radiation Oncology
to be compliant with the Health Insurance Portability and
Accountability Act (HIPAA).

1. A resident leaving the Medical Center cannot take PHI.
   Residents may take de-identified, aggregate data only.

2. A staff physician leaving the employ of Washington University cannot take
   PHI without the approval of the Chairman of the department and authorization
   of the patients.

3. A current physician employee can contact a physician who has left, FAX
   records containing PHI to that physician and consult with that physician about
   the treatment of a patient who was seen by the physician who has left. All of
   these activities fall under TPO (treatment, payment, healthcare operations) and
   can be accomplished by permission of the patient’s original treatment consent.

4. A researcher who leaves Washington University can request of the
   Chairman of the department to copy research records containing PHI in his/her
   research study, if the researcher agrees that PHI will be protected consistent
   with HIPAA regulations. The originals of the records remain at Washington
   University.

   If research materials are contained within a patient medical record,
   the department physician must obtain the appropriate patient
   authorization before copies of those materials can be transferred.