



Department of Radiation Oncology Password Policy

The Department of Radiation Oncology Passwords must meet the following criteria:

- The password must be a minimum of 7 characters.
- Passwords must contain characters from three of the following four categories:
 - English uppercase characters (A through Z)
 - English lowercase characters (a through z)
 - Base 10 digits (0 through 9)
 - Non-alphabetic characters (for example, !, \$, #, %)
- Passwords should not be words found in a dictionary.
- Passwords should not include easily guessed information such as personal information, names, birth dates, and etc.
- Passwords will expire 90 days from the date the password was changed.
- Twelve unique passwords must be used before you can reuse an old password.
- A newly created password must be used for 1 day before it can be changed again.

Passwords should not be shared with anyone unless required by IS personnel to assist in troubleshooting computer problems. If the password is shared for these purposes then the password should be changed immediately upon resolution of the problem.

Contact the Oncology Computing Facility at <http://ocf-07.ro.wucon.wustl.edu:8080/ocf/support/> or 362-9740 if you have any password problems or questions.